

Land Use Guidelines

If you are interested in obtaining permission to use Metropolitan land, complete the Land Use Form in its entirety before submitting as an incomplete application will delay the process. Email your request to RealEstateServices@mwdh2o.com.

A nonrefundable processing fee is required to cover our costs for reviewing and considering your request.

In order to process your request further, Metropolitan may require:

- A map indicating the location(s) where access is needed, and the location & size (height, width and depth) of any invasive subsurface activity (boreholes, trenches, etc.).
- The environmental impact report(s) or studies that have been prepared for the project (EIR, EIS, etc.).
- A copy of an ACORD insurance certification naming MWD as an additional insured, or a current copy of a statement of self insurance.
- Confirmation of the legal name of the person(s) or entity (ies) that are to be named as the permittee(s) in the entry permit.
- Confirmation of the purpose of the land use.
- The name of the person(s) with the authority to sign the documents and any specific signature title block requirements for that person or any other persons required to sign the document (i.e. legal counsel, Board Secretary/Clerk, etc.).
- A description of any vehicles that will have access to the property. The exact make or model information is not necessary, however the general vehicle type, expected maximum dimensions (height, length, width) and a specific maximum weight.

Land use applications proposed use of the property must be compatible with Metropolitan's present and/or future use of the property. Any preliminary review of your request by Metropolitan shall not be construed as a promise to grant any property rights for the use of Metropolitan's property.